

## Goldshaw Booth Parish Council

### Minutes of Goldshaw Booth Parish Council Meeting held at Barley Village Hall on Tuesday 8<sup>th</sup> February 2022

#### Persons present

Councillors: Ainsley Macadam, Kathleen Wilkinson, Frank Shiers, Brian Nutter, Anthony Dawson.  
Clerk.

**21/22/125 Welcome to all**

**21/22/126** New Council member, Anthony Dawson, was late to the meeting (please see below).

**21/22/127 Public Forum** - No members of public present or representations made.

**21/22/128 Apologies for Absence** - None

**21/22/129 Declarations of Interest** - None

**21/22/130 Minutes** - Cllr Wilkinson requested the following changes to be made

21/22/118:

1. From a data protection point of view the names of residents (in relation to tarmacking the Osborne Terrace ginnel) should be removed and consideration should be given to others in future.
2. No requests to PBC can be made re. the green grit bins being replaced as the green ones belong to GBPC.
3. It was the Chair who suggested the residents working party for maintenance issues and that we promote it on the FB page.

Agreement of the amended minutes: Chair proposed, Cllr.Shiers seconded, all agreed.

Cllr. Dawson arrived, with apologies, during the review of the Minutes and was welcomed.

#### **21/22/131 New Vacancies on the Parish Council**

Former Councillor Andy Cowell had expressed a wish to resign some time ago, however, as he was a signatory on the Parish Council bank account his resignation could not be accepted until the signatories could be amended. There were delays due to covid measures, Yorkshire Bank becoming Virgin Bank and the absence of a permanent Clerk (second signatory). The update of the signatories (being Cllr. Wilkinson and the Clerk (Heather Robbins) was confirmed by the Clerk last week and so Andy Cowell's resignation could finally be accepted.

Former Cllr. Carl Ryder is no longer a member of the Parish Council as he failed to attend an official meeting for 8 months. (LALC confirmed that the regulation of non-attendance for 6 months meant automatic disqualification).

These positions will be advertised on social media and the noticeboards. Two members of the Community have shown interest.

**The Chair will arrange a social media post and the Clerk will arrange the Notice Board notices.**

#### **21/22/132 Election of Deputy Chair**

A new Deputy Chair is to be elected. The Chair put forward Cllr. Shiers, Cllr. Nutter seconded and Cllr. Shiers accepted.

#### **21/22/133 Reports from the Chair, Parish Councillors and Clerks**

Cllr Shiers updated on the risk register.

Financial value should be attached to potential financial risks. The Chair suggested we check insurance documents in relation to this.

Re. potential risks of meetings Cllr. Shiers suggested reduced printed materials should continue and if the situation re. covid should deteriorate additional procedures will be put in place (in addition to Govt. guidelines if necessary).

Re. public access risks we should look to take advice from an environmental (woodland) expert who may also be useful in advising how to encourage wild-life.

Signs could be helpful in pointing out any hazards and also point of interest.

**To be explored further at the next meeting.**

**Cllr. Dawson** reported that the Santa Christmas Event was successful. There was a good turn out despite the weather and a welcome Community get together. £277.00 was raised and this has been transferred to the Jubilee Fund. If not used (and if returnable by profit) the funds will be returned and used as working capital for future events.

In future more consideration needs to be given to Access-4-All to events.

There is a Facebook chat group for residents who are interested in helping.

There is an Easter event being planned - early stages at this point.

**Howard Hartley (LCC Cllr.)** added that Fence (village) had a successful events group which went as far as organising an Annual Fence Ball which was very useful for fund raising.

**Cllr. Dawson** suggested we become more involved in other local village events and **Cllr. Wilkinson** said that in previous we had done this.

The **Chair** asked what format the Goldshaw Booth events group would take going forward. **Cllr. Dawson** suggested establishing the events group as a sub-committee of the PC and that he would lead the events group and provide a link to the Parish Council for updating on plans etc.

The **Chair** informed that the events group had had it's own insurance for the Santa event etc. but asked if members would be happy for events to be covered by GBPC insurance going forward and linking the two.

GBPC insurance currently covers for events up to 500 people. Restrictions are in place for bonfires and events involving motor vehicle (further cover perhaps necessary for these and should be referred to the insurance company). Cllr. Shiers enquired as to whether events outside the Parish would be covered. Having read the policy the Chair said she was unaware of such a restriction but such an event would need a separate enquiry of the insurance company to double check.

**21/22/134 CCTV - Update**

The Chair informed that Cllr. Wilkinson had raised the point of the need to change the Gents. toilet locks. The CCTV equipment was stored in there and Carl Ryder has lost one set of keys and is yet to return a second set. Cllr. Wilkinson said she would look into the return of the keys and/or the replacement of the locks.

The Clerk reports that the the cameras are fully functional in the centre of Newchurch but awaiting Carl Ryder to install an electric cable (for the cameras at the corner of Well Head Rd.) to connect to his property as agreed.

A date will be arranged for StreetCam to give training to Cllr. Shiers as to how to access the CCTV.

**21/22/135 Playing Field Storage & Ride-On Mower**

Carl Ryder has offered to buy back the shipping container at purchase price but there is no response yet re the collection of the mower.

Cllr. Dawson raised the possibility of storing the mower in the wooden shed. Cllr Nutter pointed out that it may not be covered by insurance and a solid metal container may be preferable.

Cllr Nutter queried plans going forward re mowing and the Chair replied that we could perhaps make that decision once the mower was returned. The Chair said that one possibility may be to store the mower at her place of work.

It was unanimously agreed that the shipping container would be sold back to Carl Ryder (at the purchase price) and that the Clerk would email him to that effect.

#### **21/22/136 Review of Asset Register**

Deferred until the next meeting.

#### **21/22/137 Queen's Jubilee Celebration**

Cllr. Wilkinson detailed progress re. the jubilee procession and field event. Cllr. Dawson agreed with the update to added further detail. Chair added that all Jubilee plans are minuted by the Jubilee Committee. can be seen Cllr. Shiers pointed out that in addition to reporting back on progress any support required from GBPC should be included.

#### **21/22/138 Requests from Residents**

Chair reported that Sarah Nutter is agreeable to the suggestion that the memorial bench is placed on the common land in the centre of Sabden Fold (behind the barn). The Chair suggested that all residents, particularly those personally affected should be informed and it was agreed that the Chair would write a letter to those concerned and deliver it by hand.

#### **21/22/139 Defibrillator Update**

Clerk reported that there has been no response from the occupier of the Sabden Fold barn (which the defib. is attached to) with regard to the suggested payment of £10 per annum for the electricity contribution. The matter is put on abeyance until the occupier makes contact.

The Chair reported that the Spenbrook defib. would continue to be checked by Andy Cowell.

Clerk reported that Barley Parish Council has enquired about the warranty etc. on GBPC defibs. the Clerk had tried to find the necessary paperwork and would continue to do so. Howard Hartley said the defibs. may have been part of the stock bought with the help of Andrew Stephenson (MP).

#### **21/22/140 Spenbrook Mill Update.**

Cllrs. Shiers, Wilkinson and the Clerk attended the site meeting. The problem of mud on the road was raised and the site manager explained that the road scraper was there every other day but the weather conditions had made it difficult to keep mud down. It was suggested that, if the problem were to continue, that we suggest a tyre blaster be used as wagons leave the site.

The site manager also confirmed a reply to Cllr. Wilkinson that the footpath would be returned to its original place when work was complete.

The blocked drain at the entrance of the site has been reported to LCC numerous times. The Chair asked Howard Hartley if he could assist and it was agreed that the Chair would email details to Cllr. Hartley for action.

#### **21/22/141 Planning Applications**

There were no planning applications for consideration at the time of the meeting.

Cllr. Shiers asked if there was feedback from PBC re. any planning applications that GBPC had been asked to comment on. The Chair informed that, as a rule, this was not the case. Cllr. Shiers volunteered to look into this and report any feedback.

#### **21/22/142 Section 106 Monies/Play Area**

The Chair asked Cllr. Hartley if he can advise on a speedier response from Neil Watson in connection with playground expenditure as time is limited. The Chair raised the possibility of pursuing the complaints procedure and will look into it.

Geoff Fawcett is meeting with TriCad re the topography report (for the park/play area) on the 22nd to help determine viability of the Access-4-All project. The Council is to expect an email report when complete.

Once viability is determined funding can be apportioned to this and other projects.

#### **21/22/143 Budget Review**

Clerk reports that accounts are being updated and will report back at the next meeting.

#### **21/22/144 Pendle Leisure Swimming Initiative**

Clerk reported that Pendle Leisure Trust will raise an invoice before Easter and vouchers will be delivered to school prior. Feedback to usage should be monitored.

#### **21/22/145 Parish Maintenance**

Clerk to circulate Gill Demaine's email regarding areas covered, role and hourly rate. The gardener was considering leaving the post but has agreed to stay on if req. The hourly rate will be £20 plus VAT and duties would remain the same.

Chair proposed we continue with the gardener. Cllr. Shiers seconded. All agreed.

Clerk to chase LCC to top up the yellow grit bins and to arrange for Latham's to deliver a tonne bag of salt to the Haddings Lane (Lowerhouses) lay-by for distribution to the green bins.

Clerk reported that we are still awaiting delivery of the dog fouling signs from PBC.

Chair stated that we should be aware of the responsibility to the public when using GBPC land e.g Sparable Wood. Cllr Shiers commented that we should also look at how to encourage wild-life and be more eco-friendly and have a more diverse range of trees to try to avoid situations like ash die-back. The Chair volunteered to look into professional persons who may be able to help.

Cllr. Shiers raised the issue of unauthorised tree felling. The Chair informed that PBC were recruiting a tree-officer and that they would get back to us in due course.

Cllr. Dawson said it was unfortunate that the wet-land pond area was encouraged for frog habitat etc.

Cllr. Wilkinson will arrange repairs to the notice board.

Cllr. Shiers mentioned the fallen wall at the top of Bull Hole and Cllr. Nutter replied that he was waiting for planning permission to widen the entrance so it didn't re-occur.

Other items (boskins, benches, ginnel, post box painting, way-leave monies) to be picked up at the next meeting.

#### **21/22/146 Best Kept Village (deferred until the next meeting)**

#### **21/22/147 SPID - Traffic Calming Device**

Cllr Nutter updated that the device would be placed outside school (on its return to the area) and that data collecting would be looked at then.

At this point the Clerk had to leave the meeting and the Chair took over the minutes.

#### **21/22/148 Unauthorised Tree-Felling Update**

The Chair informed that PBC were recruiting a tree-officer and that they would get back to us in due course.

#### **21/22/149 Financial Transactions**

**Expenditure** - Clerk to report on direct debits at the next meeting

**Income** - Toilet £30

#### **21/22/150 Reports from Borough and County Councillors**

Howard Hartley LCllr. contributed earlier in the meeting as well as reporting on the speeding initiative for the pendleside villages.

**21/22/151 Items for the Next Agenda**

**Councillor applications**

**CCTV - Update**

**Playing Field Storage and Ride-On Mower**

**Review of Asset Register**

**Queen's Jubilee Celebration - GBPC Procession Float**

**Memorial Bench**

**Spenbrook Mill - Update/Issues**

**Section 106 Monies - Play Area**

**Parish Maintenance**

**Accounts/Budget Review**

**Best Kept Village**

**Unauthorised Tree Felling**

**21/22/152 Date of Next Meeting**

The next meeting will take place on Tuesday 8th March

**Signed:**

A handwritten signature in black ink, appearing to read 'Ainsley Macadam', written over a faint, light blue grid background.

**Ainsley Macadam**

**Chair**