

## Goldshaw Booth Parish Council

### Minutes of Goldshaw Booth Parish Council Meeting held at Barley Village Hall on Tuesday 11<sup>th</sup> January 2022

#### Persons present

Councillors: Ainsley Macadam, Kathleen Wilkinson, Frank Shiers, Clerk

**21/22/97 Welcome to all**

**21/22/98 Welcome to new member Anthony Dawson** - This was deferred to the next meeting as Anthony Dawson was not present.

**21/22/99 Statement from Councillor Ryder** - Deferred to the next meeting.

**21/22/100 Public Forum** - No members of public present or representations made.

**21/22/101 Apologies for Absence** - Cllr Nutter & Cllr Cowell

**21/22/102 Declarations of Interest** - none

**21/22/103 Minutes** - Cllr Wilkinson requested the following changes to be made

21/22/81 The 'simple' repair to the noticeboard was incorrect, the repair was 'involved'

21/22/81 Best Kept Village - where stated that marks lost in Sabden Fold for out of date notices this be changed to 'possibly lost'

21/22/81 Email from Cllr Shiers re grit bins to be included in Cllr reports

Agreement of the amended minutes: Cllr Shiers proposed, the Chair seconded, Cllr Wilkinson agreed.

**21/22/104 Reports from the Chair, Parish Councillors and Clerks**

**Cllr Shiers** is reviewing the risk register and updating accordingly. The Covid-19 risk assessment was prepared and is available. In addition to hygiene standards and distancing protocol Council members will be responsible for bringing their own Agenda copies and they should not be passed around. Correspondence should be read online where possible.

Further assessments are required for woodland management (Sparable Wood) and public access to Parish land.

It is essential that the grit bins are regularly topped up and a report to PBC that one is broken.

**Cllr Wilkinson** commented that there should be a 'draft' watermark across the draft minutes rather than a note at the top of the paper.

**The Clerk** has arranged with the site manager at Spenbrook Mill Development that a meeting will take place when convenient to both parties to observe progress and raise any issues.

Cameron Hill will not have time to repair the boskins or benches, trying to source other alternative joiners.

**The Chair** reported on Agenda items in order.

**21/22/105 CCTV update** - There has been a delay following an accident but the pole is being installed today. StreeCam will then give a date for the attachment of the camera.

**21/22/106 Playing Field Storage & Mower** - Ben Nutter went to collect the container but this was inconvenient for Cllr Ryder. Update required at next meeting.

**21/22/107 Review of Asset Register** - The current Clerk has spoken to the former Clerk about how this process works and why some items are removed. Also the shipping container was not added. The Chair proposed all assets should remain on the register until voted otherwise at a meeting, Cllr Shiers seconded and Cllr Wilkinson agreed. A resolution was agreed to itemise all assets even those with a nominal value to adequately keep control of assets held.

**21/22/108 Sparable Lane** - The refurbishment of Sparable Lane is complete and the pathway is open.

On completion of the renewal of the pathway Cllr Ryder voiced his disapproval (to Council members by email) of the project and the finished result. It was explained that the project and the funding had been agreed by GBPC previously. He wrote that he would complain as a private individual to Pendle Borough Council and to Tom Partridge (PBC - Countryside Access Officer) in particular. Cllr Ryder went on to voice his concerns on social media at which point the Chair felt it necessary to correct the potentially libellous suggestion that the project had been completed by 'cowboy' builders (with the collusion of PBC) using sub-standard materials in an attempt to make more money. The Chair also invited (in the same social media post of December) members of the Community to email the Clerk with any concerns or complaints about the finished pathway of Sparable Lane - to date no emails have been received.

To clarify, the project has been carried out according to the plans drawn up by PBC in September 2020, that being of concrete construction - the colour of the kerb edging was changed from harvest to grey (to bring the cost down). It was on this basis that GBPC voted unanimously to fund the remainder of the cost using some of the Section 106 monies (agreed and Minuted in the October 2021 meeting). Other funding for the project was provided by; PBC PROW monies (arranged by Tom Partridge), Barrowford & Western Committee Capital Grant (Internal bid applied for by Tom Partridge) and B&W Committee Capital Grant (External bid applied for by GBPC, agreed and minuted in the July 2021 meeting). The Chair has spoken to Tom Partridge reassuring him that the council are happy with the work and greatly appreciate the financial support. In appreciation of the help in pulling together the project the Chair proposed GBPC write a letter to Tom Partridge thanking him (and PBC) for their support and guidance on this matter, and to express satisfaction in the works and the completion of the pathway. This was seconded by Cllr Shiers and agreed unanimously. A copy of the letter will be on record and available.

Cllr Shiers suggested that a planter should be placed at the bottom of the pathway (in the banked recess) as the area was now bare. Cllr Wilkinson said she could plant bulbs there in a 'natural grouping' appearance. She has some bulbs left over from the 'window' boxes. This was seconded by Cllr Shiers and agreed unanimously.

It was also expressed by Cllr Wilkinson that the raising of the level of the path made it easier to gain access into the church yard.

**21/22/109 Queens Jubilee Celebration** - The new Chair, Ruth White, was introduced by Derek Heap and she is now drawing up a new programme.

Between meetings the GBPC Chair had become aware of a suggestion that any monies (net profit) of the event might go to charity - including the initial £500 'investment' by the PC. The Chair had discussed the issue by email with Andrew Walker (Roughlee PC Chair) and Derek Heap (Barley PC Chair) to correct this and emphasised that the £500.00 funding allocated to Jubilee expenses, would come back to GBPC along with any net-profits divided between the three parishes - as originally agreed. This was also raised in the Jubilee Committee meeting by Cllr. Wilkinson and was confirmed to the Committee by Derek Heap so the situation is once again clear.

Derek Heap's role will include marking out the field, road closure, insurance, floats and toilets. The Jubilee Committee Chair suggested it should be scaled down to be aimed at the local community. The risk assessment will be done by Cllr Shiers. The guests will include Rev Julie Smith, Carlo Lioni, the Methodist minister and Andrew Stevenson, these will be asked to arrive at 1pm. Christine Smith had sent her apologies so Ruth White minuted.

#### **21/22/110 Requests from residents**

Sarah Nutter's request for a bench in memory of Harry in Sabden Fold was met with positivity. The only concern was that the land by the noticeboard was very muddy and cars do park in the layby. It was suggested to ask Sarah if an acceptable alternative would be the mowed land adjacent which is 'common land' defaulting to Lord Clitheroe.

Cllr Shiers proposed, the Chair seconded and Cllr Wilkinson agrees.

Cllr Shiers also suggests we use some of the 106 money to improve the area. To be discussed as part of the Section 106 discussion in subsequent meetings.

The Clerk will contact the post office re repainting the postbox. Sarah had also mentioned raising money for an item of play equipment to be put in the park/play area in Newchurch. The Chair has passed on the Wicksteed brochure for her further consideration.

Caroline Hemming wrote that the repairs to Sparable Lane had impacted on her privacy (as the path level has now risen). She requested that she could use fallen stone from a PC boundary wall to raise her own wall.

This was unanimously refused as it set a worrying precedent for possible future requests of that nature and because the PC wall would be repaired in due course.

**21/22/111 Defibrillator Running Costs** - Ruth White kindly researched cost and it was approximated at between £4 - £10.00 per year. It was proposed by the Chair that an offer be made of £10 (per annum) to contribute to the cost of electricity and if Andrew and Joanne Barker disagreed, they are invited to direct the Council to the contrary figures for re-consideration.

**21/22/112 Spenbrook Mill Update** - A site meeting to be arranged by the Clerk. Cllr Shiers & Wilkinson will also attend.

**21/22/113 Planning Applications** - All planning applications are for Minutes only as time has lapsed.

- APPLICATION: 21/0887/HHO (Consultation Deadline 2nd Dec. 2021 - For Minutes Only) PROPOSAL: Single storey rear extension, LOCATION: 4 Goldshaw Court, Newchurch, RESPONSE: No objections raised.

- APPLICATION: 21/0929/HHO (Consultation Deadline 22nd Dec. 2021 - For Minutes Only) PROPOSAL: Demolition of conservatory, erection of extension, erection of flue and rendering of property. LOCATION: 7 Osborne Terrace, Spenbrook RESPONSE: Concerns about the rendering being inappropriate alongside neighbouring houses.

- APPLICATION: 21/0847/LBC (Consultation Deadline 23rd Dec. 2021 - For Minutes Only) PROPOSAL: Replacement of two windows (listed building) LOCATION: The Old Parsonage, Newchurch RESPONSE: No objections raised.

- APPLICATION: 21/0952/HHO (Consultation Deadline 28th Dec. 2021 - For Minutes Only) PROPOSAL: Demolition of existing barn, erection of a detached garage with games room above. LOCATION: Bull Hole Farm Well Head Road Newchurch RESPONSE: No objections raised.

**21/22/114 Section 106** - The Chair stated that Section 106 funds were bound to be used specifically for Outdoor Space projects (meaning that many items on the 'wish list' produced by the previous Council did not qualify). The Chair went on to remind the Council that the money had to be spent (i.e. projects completed) by March 2023.

£4909 has been agreed to be spent on the repairs to Sparable Lane (project complete). Other projects already considered and agreed by GBPC are play equipment to be replaced on the upper park/play area - yet to be authorised by PBC.

In recent months Cllr Wilkinson and the Chair have met with members of the Community to gather thoughts on the potential of creating Access-For-All to the upper park/play area. It became known that St. Mary's church are also looking at Access-For-All to the church.

The Chair proposed the PC agree to a feasibility study for an Access-For-All pathway - with the Church potentially contributing to the cost if the pathway could be formed as far as the Church gate (off Sparable Lane). Funding from the Church is not guaranteed so initially the project would have to be considered as a sole venture and therefore probably reduced in scale. Geoff Fawcett (planner) has quoted £250.00 for his input (design and management) to this project and has sourced a quote for a topography report from TriCad (£495.00 plus VAT). The proposal was seconded by Cllr. Shiers and agreed by Cllr. Wilkinson.

Cllr Shiers suggests Section 106 monies could also be used to improve the wet ground at the bottom of the football field.

The Section 106 item will continue as a monthly agenda item until completed.

**21/22/115 Budget Review** - The Chair drew attention to the budget set at the beginning of the year and pointed out the initial observations that there is significant underspending i.e. Clerk and Admin costs, and mowing costs. The Chair requested that other items of the financial accounts be brought fully up to date to enable a budget review at the next meeting.

**21/22/116 Precept Review** - Bearing in mind the savings made this year, the Chair proposed to present the Precept request to PBC without increase. This was unanimously agreed and would be completed and submitted before the deadline date.

**21/22/117 Pendle Leisure Swimming** - GBPC were invited to contribute to a Pendle Leisure Trust swimming initiative to fund local school children's swimming sessions in the school holidays. This item was discussed by email and it was decided to present to the Community for an indication of their wishes. The item remained contentious and it was expected that it would be decided upon at today's meeting, however, an anonymous donor has come forward to pledge the full amount so no further discussion is necessary. The Clerk will contact Pendle Leisure to let them know GBPC will be contributing to the swimming scheme by way of the funding from the anonymous donor.

Cllr Shiers proposes we thank the anonymous donor in appreciation.

UPDATE: After the meeting a further anonymous donor came forward to also contribute to the swimming initiative, and, Barley Parish Council met and agreed to offer 50% of the total cost.

**21/22/118 Parish Maintenance** - The Clerk is sourcing another joiner as the local joiner hasn't the time to commit to working on the boskins or the benches. Chair suggests we form a working party which would meet every month to help with maintenance. Cllr Wilkinson suggested we could repair the boskins and benches ourselves and is happy to take the lead on this. Cllr Wilkinson is going to assess any necessary repairs to the noticeboard. Chair suggested that we publicise on social media and hope that support comes forward.

Re Osbourne / Gorrell pathway - alternatives of tarmacking or chippings will be considered. Cllr Wilkinson will ask a Newchurch resident for guidance.

Grit bin report - all half full but one broken. Clerk to contact PBC re topping up the yellow grit bins. The green bins are the responsibility of GBPC. To be considered, an amount to be ring-fenced in the budget for Well Head Road.

It was suggested that we ask young Farmers to repair the wall at the bottom of the playing field.

It was discussed that wood chippings could be used to help remedy the muddy pathways. To be discussed further in next meeting.

**21/22/119 Best Kept Village** - deferred to next meeting

**21/22/120 Unauthorised Tree Felling** - The Chair contacted Neil Watson (PBC Planning Dept.) for an update on the situation. PBC are recruiting a replacement for the tree officer and will be in touch to discuss soon.

**21/22/121 Financial Transactions** - Expenditure as stated.

6/10/2021 - Gill Demaine (Gardener) - £252.00

31/10/2021 - Gill Demaine (Gardener) - £252.00

Additional also agreed

£108.00 Lathams - Hedge cutting

£71.40 Playground inspection

£15.99 Mop bucket bought by Cllr Wilkinson

£288.00 November gardener

Income

Toilet

November £25.00

December £12.00

A discussion ensued regarding the hedge cutting undertaken by the gardener which was actually the schools responsibility, Cllr Wilkinson suggested we balance this against what is owed to the school for Parish meetings, we should in future define what the gardeners remit is (a request to this end has previously been made of the gardener and of Cllr. Ryder). Cllr Shiers proposes we pay the £288.00 which includes the hedge cutting, Cllr Wilkinson seconded. The Chair was reluctant but agreed.

The cheque from Wayleave is £10.00 less than previously offered - the Clerk will follow up.

**21/22/122 Reports from Borough and County Councillors - none**

**21/22/123 Items for next agenda -**

Welcome to new member Anthony Dawson

Statement from Councillor Ryder

Playing Field Storage & Mower

Review of Asset Register

Cllr Shiers also suggests we use some of the Section 106 money to improve the area.

Parish Maintenance - Chippings

Best Kept Village

Unauthorised tree felling

Gardeners remit

**21/22/124 Date of next meeting - Tuesday 8<sup>th</sup> February**

**Signed:**

A handwritten signature in black ink, appearing to read 'Ainsley Macadam', written over a faint blue grid background.

**Ainsley Macadam**

**Chair**