

Goldshaw Booth Parish Council

Summons to attend a meeting of GOLDSHAW BOOTH PARISH council, at 7.00 pm ON TUESDAY 11TH MAY 2021 AT ST MARY'S CHURCH, NEWCHURCH-IN-PENDLE.

A G E N D A

- **WELCOME TO MEMBERS AND VISITORS**

- **PUBLIC FORUM**

To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda.

- **APOLOGIES FOR ABSENCE**

- **DECLARATIONS OF INTEREST**

Members are reminded of the legal requirements concerning the declaration of interests. A Member must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

- **MINUTES**

To approve, or otherwise, the Minutes of the meeting held on 13th April 2021.

- **ELECTION OF CHAIR AND VICE-CHAIR**

Members are asked to elect a new Chair and Vice-Chair.

- **CO-OPTION OF COUNCILLORS**

Members are asked to agree the co-option of Ainsley Macadam and Brian Nutter to the Parish Council.

- **REPORTS FROM CHAIRMAN AND PARISH COUNCILLORS**

To receive reports from the above.

- **RECRUITMENT OF CLERK**

Members are asked to discuss recruitment options for the position of Clerk. The position has been advertised and as of 5th May no applications had been received.

- **TOILETS**

Members are asked to discuss and agree a plan for the opening and cleaning of the toilets and also confirm the electricity supplier and terms. The British Gas fixed term contract expires on 19th May and will revert to a variable plan if not fixed again.

- **REFURBISHMENT OF GBPC'S BENCHES IN CHURCHYARD**

Members are asked to discuss the condition of the benches and any necessary repairs.

- **DEFIBRILLATORS AND SPID**

Members are asked to appoint a volunteer to undertake regular (7-10 day) checks on the defibrillator in Spenbrook and to attach and remove the Speed Indicator Device as and when required.

- **INTERNAL AUDIT**

A new internal auditor has been appointed. Once the audit is complete the external audit must be finalised by 1st July 2021.

- **PARISH MAINTENANCE**

This regular monthly item is intended to identify any maintenance/jobs in the village which require attention. Members are asked to discuss and agree which jobs are to be undertaken during the month.

- **PLANNING APPLICATION**

APPLICATION: 21/0305/HHO. PROPOSAL: Full: Demolition of existing conservatory and erection of sun-room to South elevation. AT: Glebe Barn Spenbrook Road Newchurch In Pendle. Deadline for consultation: 20th May 2021

- **FINANCIAL TRANSACTIONS**

The financial transactions to March 2021 are listed for approval. Any items for payment received after the publication of the agenda will be presented at the meeting.

INCOME

| AMOUNT | PAYEE |
|----------------|------------------------------|
| 1047.23 | VAT Refund |
| 109.00 | Refund from Gardener |
| 150.00 | B of P – Defib Fitting Grant |
| 65.91 | Wayleaves Income |
| 269.00 | Toilet Income |
| 1641.14 | |

EXPENDITURE

| AMOUNT | PAYEE | AMOUNT | PAYEE |
|---------------|----------------------------|---------------|----------------------------|
| 17.61 | C Ryder – Fuel for mower | 16.95 | Cleaning Supplies |
| 90.00 | Internal Audit Fee | 18.40 | B Gas – Toilet Electricity |
| 80.00 | C Ryder - Digger Hire | 360.00 | External Audit Fee |
| 30.40 | B Gas – Toilet Electricity | 351.00 | Gardener |
| 342.75 | Gardener | 180.00 | Defib Fitting |
| 609.00 | Gardener | 80.15 | Water Plus |
| 54.00 | Gardener | 16.32 | B Gas – Toilet Electricity |
| 144.00 | CMS Live - website | 280.80 | J Sutcliffe |
| 109.00 | Gardener | 70.20 | HMRC |
| 19.68 | B Gas – Toilet Electricity | 108.00 | Gardener |
| 12.00 | B of Pendle – Search Fees | 65.94 | C Ryder – Xmas Lights |
| 162.00 | Gardener | 19.53 | B Gas – Toilet Electricity |
| 280.80 | J Sutcliffe | 220.00 | Lathams – Grit Bags |
| 70.20 | HMRC | 36.31 | B Gas – Toilet Electricity |
| 19.36 | B Gas – Toilet Electricity | 65.76 | Water Plus |
| 71.40 | Play Area Inspection | 131.94 | Replacement Defib Pads |
| 108.0 | Lathams - Hedgecutting | 280.80 | J Sutcliffe |
| 89.78 | Water Plus | 70.20 | HMRC |
| 198.00 | Gardener | 29.92 | B Gas – Toilet Electricity |

| | | | |
|-------|----------------------------------|----------------|-----------------------------|
| 11.92 | B Donovan – Cleaning Supplies | 543.97 | Zurich Insurance Renewal |
| 33.00 | B Donovan – Green Bin Fee | 61.18 | LALC Annual Subscription |
| 21.98 | RBL Wreath | 5582.25 | |

SUMMARY

| | |
|----------------------|-----------------|
| Balance B/F 01.04.20 | 39130.50 |
| Receipts to 31.03.21 | 11481.14 |
| Payments to 31.03.21 | 6738.00 |
| BALANCE | 43873.64 |

The income and expenditure book to date is attached.

- **REPORTS FROM BOROUGH AND COUNTY COUNCILLORS**

To receive reports from the above.

- **ITEMS FOR NEXT AGENDA**

- **PARISH MAGAZINE ENTRY**

Members are asked to provide details of any items they would like to be included in the next Parish News Magazine.

- **DATE OF NEXT MEETING**

The next meeting will take place on Tuesday 8th June 2021.

Signed: Andy Cowell
2021.

Date: 4th May