

# Goldshaw Booth Parish Council

**MINUTES OF GOLDSHAW BOOTH PARISH COUNCIL MEETING HELD AT ST. MARYS SCHOOL, NEWCHURCH IN PENDLE, ON TUESDAY 11<sup>th</sup> FEBRUARY 2020.**

## **PERSONS PRESENT-**

*Councillor - Robert Donovan (Chairman)*

*Councillors: Simon Cronshaw, Carl Ryder and Kathleen Wilkinson. In Attendance: Jennifer Sutcliffe, Parish Clerk.*

### **19/20/203 WELCOME TO MEMBERS AND VISITORS**

The Chairman welcomed members.

### **19/20/204 PUBLIC FORUM**

No members of the public were present.

### **19/20/205 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Andrew Cowell, Rebecca Murrell, Chris Stuttard and Christian Wakeford.

### **19/20/206 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **19/20/207 MINUTES**

#### **RESOLVED:**

That the Minutes of the meeting held on Tuesday 14th January 2020 be approved as a correct record.

### **19/20/208 MATTERS OUTSTANDING FROM MINUTES**

(a) Councillors Donovan, Ryder, Cowell and Stuttard will repair the fence at Well Head Road during the summer months.

(b) Councillor Cowell obtained a horse sign – Councillor Ryder will erect a pole for the sign at the required location during the summer months.

(c) Forestry work at Barley Bank – The Clerk had written to LCC to ascertain when this work will commence. County Councillor Wakeford had also been asked to assist with the enquiry.

(d) Drains in village – The Clerk will again report this ongoing issue.

(e) Leaves being swept from dwelling into road – Councillor Cowell had discussed this matter and hopefully this had now been resolved with the resident.

(f) Replacement litter bin at Sabden Fold – The bin had now been replaced.

## **19/20/209 REPORTS FROM CHAIRMAN AND PARISH COUNCILLORS**

### Councillor Donovan

He advised members he had attended Barrowford & Western Parishes meeting and had been informed that PBC could supply and fit dog fouling signs. He would identify suitable locations for the signs. Toilet takings had amounted to £20.36.

### Councillor Murrell

Had sent a report advising that she had researched the merits of electric hand driers verses paper towels and the electric drier option had a lower carbon footprint due to the manufacture, transport and landfill requirements of paper towels.

### Councillor Wilkinson

Advised members that the new notice board for Sabden Fold was now ready for delivery. Councillors Ryder and Donovan would fit the board.

### Councillor Cronshaw

Reported that he had been in discussions with the Countryside Access Forum about Pendle Walking Festival in August. He had a meeting arranged with Tom Partridge from PBC to ascertain how Parish Councils could support the festival.

### Councillor Cowell

Had sent a report advising he had contacted Christian Wakeford about the heritage street lighting. He also mentioned that Spenbrook now had fibre broadband, which was due to be activated on the 10<sup>th</sup> February 2020, with speeds of 9mb.

### Councillor Ryder

Reported that the hedge on Jinny Lane required cutting back. As this location is outside the Parish boundary, Councillor Cronshaw will take this up with Roughlee PC.

**19/20/210 SECTION 106 MONIES**

Discussions continue regarding expenditure of the funds. Councillor Donovan had a meeting with Playdale to discuss replacement of the wooden play equipment, and a quote had now been received. Replacing the equipment would be largely dependent upon the Pocket Parks Bid being accepted. In connection with the Pavilion, Councillor Donovan would continue to look into any planning permission which may be needed. The Planning Department require a pre planning enquiry fee for this. Councillor Cowell is still awaiting quotations for the heritage lamp posts.

**RESOLVED:**

- (a) That Councillor Donovan will submit the enquiry form to PBC in relation to the Pavillion and the sit on mower container.
- (b) That this item will be added to next month's agenda for further discussion.

**19/20/211 DEFIBRILLATORS FOR SPENBROOK AND SABDEN FOLD**

Councillor Donovan advised members that the bid to Barrowford and Western Committee had been deferred until next month. The Parish Council have been asked to contact our MP, Andrew Stephenson to see if he could offer any funding assistance. Solar powered machines would not provide the required solar energy to power the machine without it being modified to solar and wind generation.

**RESOLVED:**

That the Clerk will contact the MP to ascertain if he could assist.

**19/20/212 WEBSITE UPDATE**

Councillor Cronshaw advised members that he had made good progress with the website and will update members next month.

**RESOLVED:**

That this item will continue as an agenda item.

**19/20/213 MEETING DATES**

The meeting for the forthcoming municipal year were listed for approval.

**RESOLVED:**

That the meeting dates were agreed.

**19/20/214 ANNUAL PARISH MEETING**

Members discussed the format for the APM. The usual PC meeting in May will commence at 6.30pm and be followed by the APM at 7.30pm. The APM will start with any questions from members of the public, followed by talks relating to local history, climate change and information from Pendle Hill Partnership, after which, refreshments would be served. Visitors would be updated with discussions relating to the expenditure of the Section 106 monies.

**RESOLVED:**

That this item will be added to next month's agenda for further discussion.

**19/20/215 HAND DRYERS IN TOILETS**

In light of Councillor Murrells report, members discussed the purchase of one hand dryer. It was proposed, seconded and agreed that one electric drier costing in the region of £80.00 would be purchased with a decision on further purchases at a later date

**RESOLVED:**

That Councillor Donovan would order one hand dryer.

**19/20/216 TREE PLANTING DAY**

Members discussed a suitable date for the planting.

**RESOLVED:**

That the tree planting day would take place at 11.00am on Sunday, 29<sup>th</sup> March 2020.

**19/20/217 DEVELOPMENT OF SPENBROOK MILL**

Councillor Donovan had visited the site for a pre arranged meeting with the owner. Upon arrival, he was advised that Mr Daw had been called to attend another meeting and would contact him to arrange a further appointment. He had met another employee who had advised him that the bottom gate of the mill was to be closed within the next two weeks and the gate on the corner would be used as the main entrance. He was also advised that all deliveries would be unloaded within the site and not on the road. Sunday working is to be ceased and the site is to be cleaned up and the fencing rectified.

**RESOLVED:**

That Councillor Donovan would attempt to rearrange a suitable meeting date with the site owner.

**19/20/218 CCTV**

Councillors Ryder and Donovan had met with Street Cam Ltd who had provided a quotation. The quotation is for six cameras, each positioned in Newchurch using higher specification, quality equipment than the other two quotes received. The cost is £3167.00 plus VAT. A quote for a free standing system for Spenbrook is to be obtained. The PC had already secured £2500.00 towards the purchase. It was proposed and seconded and all agreed to the purchase.

**RESOLVED:**

- (a) That Councillor Ryder will instruct Street Cam to proceed with the installation.
- (b) That a quotation for a system in Spenbrook will be obtained.

**19/20/219 SIT ON MOWER**

Councillor Ryder had identified a suitable pre-owned commercial machine which had been purchased following the agreement of individual Councillors. He will arrange to collect the machine within the next couple of weeks. Councillor Donovan will complete the necessary Health & Safety paperwork. The Clerk had added the machine to the Council insurance policy. In compliance with insurance requirements, it is intended to ask Councillor Stuttard or Gary Birtwell from Barley to complete basic training for volunteers.

**RESOLVED:**

That the information is noted.

**19/20/220 PARISH MAINTENANCE**

The new gardener is to work two days each month maintaining the gardens. Councillor Ryder is to obtain a price to undertake the strimming in the village, which had been undertaken by the previous gardener. She is also to be asked to provide a price for creating the new rockery at the notice board in Spenbrook.

**RESOLVED:**

That the information is noted.

#### **19/20/221 FINANCIAL TRANSACTIONS**

The financial transactions for the month of January/February 2020 were reviewed. The bill received from Duncan Armstrong was discussed and as the work had not been authorised by the Parish Council, it was agreed that as a gesture of goodwill, the sum of £75.00 would be paid. Since the last meeting, payments totalling £3605.00 had been made, including £15.00 shown on the agenda and £2795.00 to John Townson Groundcare for the sit on mower, £720.00 reimbursed to Councillor Ryder for the shipping container to store the mower and as previously mentioned, £75.00 to Duncan Armstrong for work done on the Newchurch fingerpost. Credits of £1287.69 had been received.

#### **RESOLVED:**

- (a) That the financial transactions were approved.
- (b) That the cash book figures were approved.

#### **19/20/222 REPORTS FROM BOROUGH AND COUNTY COUNCILLORS**

There were no Councillors present

#### **19/20/223 ITEMS FOR NEXT AGENDA**

1. Parish Maintenance.
2. Spenbrook Mill.
3. Section106 monies.
4. Defibrillators.
5. Website.
6. Annual Parish Meeting.
7. Balsam Bashing Day
8. Best Kept Village
9. Footpath 20 at Spenbrook

#### **19/20/224 PARISH MAGAZINE ENTRY**

Councillor Donovan will prepare the entry, mentioning the tree planting day, fibre optic broadband and the Annual Parish Meeting.

#### **19/20/225 DATE OF NEXT MEETING**

The next meeting will take place on Tuesday 10<sup>th</sup> March 2020.

The meeting closed at 9.00pm.