

# Goldshaw Booth Parish Council

**SUMMONS TO APPROVE BY EMAIL, THE INTERNAL AND EXTERNAL AUDIT REPORTS AND FINANCIAL TRANSACTIONS FOR GOLDSHAW BOOTH PARISH COUNCIL. TUESDAY 14<sup>TH</sup> JULY 2020.**

## A G E N D A

### **1. DECLARATIONS OF INTEREST**

Members are reminded of the legal requirements concerning the declaration of interests. A Member must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

### **2. MINUTES**

To approve, or otherwise, the Minutes of the meeting held on 10<sup>th</sup> March 2020.

### **3. INTERNAL AUDIT**

The internal audit has now been completed and the report is attached for approval.

### **4. EXTERNAL AUDIT - APPROVAL OF ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN SECTION 1**

Members are asked to approve the above document.

### **5. EXTERNAL AUDIT - APPROVAL OF ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN SECTION 2**

Members are asked to approve the above document.

### **6. FINANCIAL TRANSACTIONS**

The financial transactions since the last meeting are listed below for approval.

**INCOME**

<b>AMOUNT</b>	<b>PAYEE</b>
6700.00	B of Pendle - Precept
500.00	PROW Grant
2640.00	B of P – Defib Grant
<b>9840.00</b>	

**EXPENDITURE**

<b>AMOUNT</b>	<b>PAYEE</b>
69.60	British Gas - Electricity
3120.00	Defib Shop - Defibs
48.00	Defib Shop -Signs
226.00	B Pinder – Notice Board refurb
531.10	Zurich Insurance Renewal
296.20	J Demaine - Gardener
28.53	C Ryder – Mower fuel
48.02	British Gas - Electricity
280.80	J Sutcliffe Quarterly salary
70.20	HMRC
405.00	J Demaine - Gardener
27.00	J Demaine – Gardener PROW
<b>5150.45</b>	

**SUMMARY**

Balance B/F 01.04.20	39130.50
Receipts to 31.05.20	6700.00
Payments to 31.05.20	324.73
<b>BALANCE</b>	<b>45505.77</b>

The income and expenditure books are attached.

Signed:



Date: 7<sup>th</sup> July 2020.