

Goldshaw Booth Parish Council

SUMMONS TO ATTEND A MEETING OF GOLDSHAW BOOTH PARISH COUNCIL, AT 6.30 PM ON TUESDAY 14TH MAY 2019 AT ST MARY'S CE PRIMARY SCHOOL, NEWCHURCH IN PENDLE.

A G E N D A

1. WELCOME TO GUESTS AND VISITORS
2. ACCEPTANCE OF OFFICE FORMS/DECLARATIONS
3. APPOINTMENT OF CHAIRMAN
4. APPOINTMENT OF VICE CHAIRMAN
5. PUBLIC FORUM

To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda.

6. APOLOGIES FOR ABSENCE
7. DECLARATIONS OF INTEREST

Members are reminded of the legal requirements concerning the declaration of interests. A Member must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

8. MINUTES

To approve, or otherwise, the Minutes of the meeting held on 9th April 2019.

9. MATTERS OUTSTANDING FROM MINUTES – (As listed)

- (a) Councillors Wilkinson & Ryder – Sparable House.
- (b) Councillor Ryder – Quote for weedkilling.

10. APPOINTMENTS OF REPRESENTATIVES ON OUTSIDE BODIES

Members are asked to appoint representatives and deputies to:

- a. Barrowford and Western Parishes Committee.
- b. Safe Lanes Group.

11. ANNUAL REVIEW OF STANDING ORDERS

Members are required to review the Council Standing Orders. (Copy attached)

12. ANNUAL REVIEW OF FINANCIAL REGULATIONS

Members are asked to review the Financial Regulations. (Copy attached)

13. REVIEW OF GIFTS OR HOSPITALITY

Members are required to declare any gifts or hospitality, in excess of £25, received as a result of membership of the Council. A register is maintained by the Clerk.

14. ANNUAL REVIEW OF RISK ASSESSMENTS

Members are asked to review the Risk Assessment Schedule. (Copy attached)

15. ANNUAL REVIEW OF COMPLAINTS POLICY

Members are asked to review the complaints policy. (Copy attached)

16. ANNUAL REVIEW OF ASSET REGISTER

Members are asked to review the Asset Register. (Recently approved & copy attached)

17. REPORTS FROM CHAIRMAN, PARISH COUNCILLORS & CLERK

To receive reports from the above.

18. BEST KEPT VILLAGE COMPETITION

The coordinators are asked to provide the monthly update.

19. CAPITAL BIDS

Barrowford and Western Parishes Committee will consider bids to their 2019/20 capital budget at their July meeting. Again, bids for revenue funding will not be accepted. Members are asked to discuss and agree their applications for Capital expenditure. Bids must be received by 10th June 2018.

20. DEVELOPMENT OF SPENBROOK MILL

Members are asked to discuss any progress in connection with the new development.

21. CCTV

Councillor Ryder will provide an update and give details of any further quotations received.

22. PLANNING APPLICATION

Members are asked to discuss the application below and provide their observations/objections. Full details can be found on the planning portal at Pendle Borough Council website.

APPLICATION: 19/0259/ FUL

PROPOSAL: Full: Change of use of dog breeding kennels to a mixed use of dog breeding and dog sales (Retrospective).

LOCATION: Douglas Hall Kennels, Spenbrook Road, Newchurch in Pendle.

APPLICANT: Mr W Lancaster.

23. SECTION 106 MONIES

This is a regular monthly item to continue discussions regarding the funds.

24. PARISH MAINTENANCE

This regular monthly item is intended to identify any maintenance/jobs in the village which require attention. Members are asked to discuss and agree which jobs are to be undertaken during the month

25. INTERNAL AUDIT

The internal audit has now been completed and the report is attached for discussion.

26. EXTERNAL AUDIT - APPROVAL OF ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN SECTIONS 1 AND 2 AND CERTIFICATE OF EXEMPTION

Section 1 of the Annual Governance and Accountability Return 2018/19 is presented for approval and signature. Section 2 is also presented for approval and signature, together with the Certificate of Exemption.

27. FINANCIAL TRANSACTIONS

The financial transactions for April 2019 are listed for approval. Any items for payment received after the publication of the agenda will be presented at the meeting.

INCOME

AMOUNT	PAYEE
88.00	Toilet Income
100.00	Ramblers Donation
188.00	

EXPENDITURE

AMOUNT	PAYEE
147.48	Water Plus
80.00	Yorkshire Internal Audit Services
120.00 (cut1)	J Waine
120.00 (cut2)	J Waine
65.00	J Waine
87.50	J R Landscapes
619.98	

SUMMARY

Balance B/F 01.04.19	4515.43
Receipts to 30.04.19	188.00
Payments to 30.04.19	562.95
BALANCE	4140.48

The income and expenditure book to date is attached.

28. REPORTS FROM BOROUGH AND COUNTY COUNCILLORS

To receive reports from the above.

29. ITEMS FOR NEXT AGENDA

30. DATE OF NEXT MEETING

The next meeting will take place on Tuesday 11th June 2019.

Signed



Date 7th May 2019